

Director of Maintenance

You are an experienced GA aircraft mechanic with the ambition to have a greater impact on an organization. You may have experience managing the maintenance of a fleet of piston aircraft and you are well-versed in the requirements of an operation involving the management of multiple aircraft flying under FAA Part 91. You know your way around an annual inspection and can communicate effectively with FAA personnel to achieve desired results for both parties. If this sounds like you, we encourage you to apply for the Director of Maintenance position with Wings of Carolina.

Who we are

As one of the oldest and largest flying clubs in the United States, the Wings of Carolina Flying Club was chartered in 1961 to provide aeronautical education, experience and safe affordable flying to residents of the central North Carolina area. We have a fleet of 13 aircraft ranging from Cessna 152s to a Mooney M20S. Most are equipped with modern Garmin GTN650/750 avionics and are currently being updated for the 2020 ADSB-Out mandate. All operate out of our dedicated, modern, fully equipped facility with heated hanger, classroom, and offices located at Raleigh Executive Jetport in Sanford NC.

Position Description

As Director of Maintenance, you are responsible for:

Management

- Ensuring the Club fleet is airworthy and compliant at all times.
- Coordinating with various suppliers, avionics shops, and other vendors as required.
- Responsible for determining whether to perform work in-house or via another supplier or shop.
- Monitor all costs surrounding maintenance of the fleet and provide regular reports to the Club Board of Directors for the purpose of understanding aircraft cost effectiveness.
- Participate with and provide input to the Board on changes to the Club fleet.
- Responsible for interviewing and selecting additional employees as needed.
- Driving compliance with state, federal, and international regulations for aviation maintenance operations and inspection functions (for example Federal Aviation Administration (FAA) and Occupational Safety and Health Administration (OSHA) requirements); ensuring regulatory changes are incorporated into process and standards.

Mechanic

- Perform inspections and line maintenance, troubleshooting and repair of our fleet.
- Properly document all records, parts and technical data used to complete maintenance in aircraft logbooks and using computer software provided.
- Maintain shop tools and equipment and move aircraft in and out of hangar to facilitate maintenance.
- Use methods, techniques and practices prescribed in FARs, manufacturer's maintenance manuals and other reference manuals to ensure safety and continued airworthiness of Club aircraft, engines, propellers, and Garmin avionics.
- Supervise member volunteers one evening per week for routine maintenance activities.

Mentor

- Advise and consult with Club pilots with widely-varying skill sets.
- Coordinate with the Safety Officer and Key Volunteers to develop and promote educational programs for the Club.

Minimum Qualifications

- FAA airframe and power plant (A&P) license with no violations
- At least 3 years previous experience in General Aviation operations
- Strong leadership and management skills
- Analytical skills with a working knowledge of applications such as Microsoft Windows, Excel, Word, email, and Internet websites relevant to A&P work. Must be able to read and interpret online technical maintenance manuals, parts manuals and technical service orders.
- Fluent in both conversational and written English.

Additional Preferred Qualifications

- Inspection Authorization endorsement on Airframe and Power plant License
- Prior management experience in an aviation operation
- Private pilot license

Compensation

For this full-time position, we offer

- an industry-competitive salary
- paid time off for vacation, sick time and holidays.
- Additional contribution towards the purchase of health insurance.
- Potential signing bonus for successful candidate.

About the Area

Sanford NC is located 20-30 minutes south of Raleigh/Durham/Chapel Hill/Research Triangle Park NC. It is also near Fayetteville, NC, home of Fort Bragg. The area has won many awards for being one of the best parts of the country to live in. Cost of living and housing remains very reasonable despite continuous steady growth. Being centrally located in NC, both the beaches and mountains are a short drive or even shorter flight!

How to Apply

Send resume, references, and salary requirements with cover letter to hire@wingsofcarolina.org.